

**REPORT TO:** Executive Board

**DATE:** 11 April 2019

**REPORTING OFFICER:** Strategic Director (Economy, Community & Resources)

**SUBJECT:** Business Plan 2019 - 2020

**WARDS:** Borough wide

**1. PURPOSE OF THE REPORT**

1.1. To progress the adoption of the Council Business Plan for the period 2019 -20, as a basis for action and performance monitoring.

**2. RECOMMENDED: That**

- 1) the draft Business Plan extracts be received; and**
- 2) the Chief Executive, in consultation with the Leader, be authorised to make any final amendments and adjustments that may be required.**

**3. SUPPORTING INFORMATION**

3.1 The Council develops its business plan in parallel with the determination of its annual budget and the review and refresh of Corporate and Directorate Risk Registers. The Plan is formulated as a series of extracts representing each of the Council six strategic priority areas.

3.2 Whilst providing an overall operating context each of the Business Plan extracts will provide details of specific objectives and performance measures which would provide a focus for the ongoing monitoring of progress throughout the coming financial year.

3.3 Elected Members were engaged in the development of Directorate Plans, primarily through the autumn cycle of individual Policy and Performance Board meetings. This approach allowed Members to enter into a dialogue with Lead Officers concerning key themes for each strategic priority area and the development of specific improvement activities and targets for the coming year.

3.4 Following this the draft Directorate Plans, in tandem with the 2015 – 18 draft budget, are presented to Executive Board for approval. This approach ensures that decisions on Business Planning are linked to resource allocation.

3.5 Information for each of the Business Plan extracts is contained within the following appendices:-

Appendix 1 - Corporate Effectiveness & Business Efficiency

Appendix 2 - Children Young People and Families

Appendix 3 - Employment, Learning, Skills and Community

Appendix 4 – Environment & Urban Renewal

Appendix 5 - Health

Appendix 6 – Safer Halton

3.6 It should be noted that plans can only be finalised once budget decisions have been confirmed and that some target information may need to be reviewed as a result of final outturn data becoming available post March 2019.

#### **4.0 POLICY IMPLICATIONS**

4.1 The Business Plan forms a key part of the Council's policy framework and reflects known and anticipated legislative changes.

4.2 Elected Member engagement is consistent with "Best Value Guidance", to consult with the representatives of a wide range of local persons.

#### **5.0 OTHER IMPLICATIONS**

5.1 The Business Plan takes account of known and anticipated resource requirements relevant to the plan period.

#### **6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

6.1 The business planning process is the means by which we ensure that the six corporate priorities are considered and translated into operational activity.

6.2 In accordance with the Council's performance management framework arrangements for the provision of Quarterly Performance Monitoring Reports will continue for 2018 - 19. Individual Priority Based Reports will be provided to relevant Policy and Performance Boards with Executive Board receiving quarterly Directorate Overview Reports.

#### **7.0 RISK ANALYSIS**

7.1 The development of the Business Plan, will allow the authority to both align its activities to the delivery of organisation and partnership priorities and to provide information to stakeholders as to the work of the Directorate over the coming year.

#### **8.0 EQUALITY AND DIVERSITY ISSUES**

8.1 There are no specific issues related to equality and diversity.

**9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

9.1 There are no relevant background documents to this report.